

October 10, 1966

To whom it may concern:

Mrs. Jennie Helms was appointed to the Department of Psychiatry, Missouri Institute of Psychiatry, University of Missouri School of Medicine, from January 1965 to June 1966.

She left the Department soon after it was announced that I was leaving St. Louis to accept a position in New York, when it became obvious that some of the research programs in which she was participating would be curtailed.

In her position, she assumed some secretarial and typing duties, assisting my secretary whenever necessary. Her principal work was in the handling of data from various studies. She maintained records, drew graphs, carried out statistical procedures and was most useful.

Her disposition is pleasant and she is always neat and well dressed. Her attendance record was good and she was prompt.

I am pleased to recommend her as a technical assistant or secretary in any program which she feels capable of undertaking.

Sincerely yours,

Max Fink, M.D.  
Professor of Psychiatry

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