

April 7, 1967

Dr. Jonathan O. Cole, Chief, PRB  
Barlow Building  
5454 Wisconsin Avenue  
Room 10C01  
Chevy Chase, Maryland

Dear Dr. Cole:

I am writing to request a change in the approved budgetary allocations for alterations and renovations and for equipment in the program MH-13358, "Quantitative EEG Studies in Psychopharmacology." As you know, we are establishing a digital computer facility and in the project planning last summer, the engineers recommended some partitions and changes in electrical wiring as the only renovation costs. In anticipation of the delivery of the system during the first week in May, the engineers again reviewed the site and found that the air handling systems were inadequate to the needs of the computer configuration requested. They have recommended that a supplementary air handling, cooling and dehumidification system be installed before this summer. The total estimate for the necessary room modifications, electrical wiring and air handling is estimated at \$8,000.

We have also reviewed the equipment requests for this program and we find that we have incorrectly estimated the needs during the next eight months by \$4,000.

Because the project has been delayed in its inception, there are funds available in the personnel portion of this budget. We are requesting, permission to reduce the personnel portion of the budget by \$10,400 and increase the equipment budget by \$4,000 and the allocation for alteration and renovation by \$6,400. The proper allocations following these transfers would be:

	<u>Present Budget</u>	<u>Change</u>	<u>Requested Allocation</u>
Personnel	\$59,230	\$ - 10,400	\$48,830
Equipment	28,000	+ 4,000	32,000
Alterations	1,600	+ 6,400	8,000

Dr. Cole

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Because of the necessity to have these engineering changes made before the summer, I am writing directly. As we have discussed, I will submit within the next few days a total re-allocation for the project period 1/1/67 through 12/31/70 for MH-13358 for your consideration, but the changes requested in this letter will be included as stated here.

Thank you for your help.

Sincerely yours,

Max Fink, M.D.  
Professor of Psychiatry

MF:kp