

June 27, 1967

Mr. Arthur J. Lunny
Chart Paper Sales
Grass Instruments
Quincy, Massachusetts 02169

Dear Mr. Lunny:

Through the regular channels you will be receiving an order for 100 packs of EEG 30-8"-W40R following the telephone quotation of \$3.25 per pack. A copy of the order is enclosed so that you can anticipate it.

Because of storage problems, I would be grateful if you would ship us 25 packs and holding the remainder until notified by this office. Would you bill us for the total amount immediately, since that would be easier than billing at other times.

I have rarely used imprinted paper, but perhaps for this new Department, it would be helpful using as small a type as is reasonable. I would like to have the paper imprinted on a single line as follows:

EEG and Human Psychopharmacology - Department of Psychiatry - NY Medical College

If a sample of the type could be sent to me before hand, I would be pleased. If not, go ahead.

I would appreciate your sending the first shipment of 25 packs as soon as practicable.

Sincerely yours,

Max Fink, M.D.
Professor of Psychiatry

MF:kp