

October 9, 1986

TO: Fritz Henn, M.D., Ph.D.

FROM: Max Fink, M.D.

Subject: Promotion of Emmeline Edwards, Ph.D. to Assistant Professor

I am puzzled by this request for advice as to promotion to a rank of Assistant Professor of a scientist in the Institute. It has been my understanding that the recommendation to this rank did not require Departmental consensus, particularly for appointments in the Institute with the 'research' modification of title. Or, is the proposal literally correct, that Dr. Edwards is being proposed for promotion to an 'unmodified' appointment in the Department?

If a Departmental consensus is required, it would be helpful to distribute copies of her c.v., preferably with letters from referees who know and can evaluate her work in relation to that of others with her academic credentials. May we also have recommendations from our own faculty, such as Nisson Schechter and Bob Hitzeman, who may be expected to understand her contributions?