

June 6, 1968

Miss Hannah Ziering, R.N.
Psychiatric Instructor
The Englewood Hospital Association
Englewood, New Jersey 07631

Dear Miss Ziering:

We would be pleased to have you and your students visit us and because Thursday is the best day for part of the demonstration, I suggest you come on June 27 and August 8.

The core demonstration would be a case conference held on Thursday from 10:30 am to 12:00 noon on ward 12. If you can arrive at 9:30 am, I will arrange for a tour prior to the conference. From 12:00 to 1:00 we will arrange for one of the nurses who would explain the nursing aspects of patient's care in these units.

If you tell us the number of persons coming, I will ask to arrange for you to have lunch and after this you will meet with one of our physicians and a member of the rehabilitation team. A good overview can be obtained by 3 o'clock. If time is short, then we would suggest that you not attend the conference and we can arrange for discussions from 9:30 to 12:00.

I will arrange for our psychiatric assistants to be with you throughout the day and they will provide a continuing commentary.

As I discussed with you on the phone, it would be most helpful if I could provide the psychiatric assistants with an honorarium for their time and I would suggest that the Englewood Hospital Association send two checks in the amount of \$50.00 each in the name of Manuel Rodriguez and Albert Hassan. Please send the checks to my office.

Please confirm if the dates and times are satisfactory.

Sincerely yours,

Max Fink, M.D.
Professor of Psychiatry

MF:kp